**Job Title: Chief Operations Officer (COO)**

# McGuff Pharmaceuticals, Inc. (MPI)

We are growing and desire to hire a Chief Operations Officer to expand our senior management team to ensure the best business practices of our manufacturing operations.

**About McGuff**

McGuff values its employees as one of its most important resources. We strive for a vibrant, healthy work culture and attain it through good communication, active involvement and corporate responsibility. We leverage our employees’ expertise and support their professional development for mutual growth.

McGuff was established in 1972 and has remained a family owned, veteran owned, legacy business. The McGuff family of companies consists of three unique entities: McGuff Company, Inc. (MCI) – a medical products wholesaler; McGuff Pharmaceuticals (MPI) – a sterile fill / finish drug manufacturer; McGuff Outsourcing Solutions (MOS) – a 503B outsourcing facility engaged in drug manufacturing. All McGuff companies are registered with the Food and Drug Administration and adhere to strict quality standards.

We are committed to providing our customers with high-quality, reasonably priced products, fast delivery and excellent customer service. All employees at McGuff take pride in and work hard to maintain our valued reputation with customers, worldwide.

**MPI Company Overview:** MPI is an FDA-reviewed pharmaceutical manufacturer specializing in NDA and ANDA products. As a CMO, CDMO, and DBA 503B outsourcing facility, we are committed to excellence in drug development and manufacturing. MPI operates two manufacturing locations in Santa Ana, California that incorporate approximately 100,000 square feet of manufacturing space. MPI was established in 2002.

**Position Overview:** We are seeking a dynamic and experienced Chief Operations Officer (COO) to join our leadership team. The COO will report directly to the President and oversee several key departments.

**Direct Reports**

Director of Regulatory Affairs

Director of Quality

Director of Analytical Chemistry

Technical Operations Director

Product Development Manager

**Business Level Strategic, Key Responsibilities:**

* Communicate concepts with the President and other executives on strategic planning and market expansion of manufacturing capability.
* Lead strategic planning and execution relating to CMO, CDMO, 503B, and commercial drug manufacturing.
* Initiate, plan and execute novel concepts for improvements in cross-company synergy.
* Strategically invest in Human Resources to foster a high-performing and engaged workforce.

**Functional Level Functional, Key Responsibilities**

* Maintain and build cross-functional departmental teams and teamwork.
* Drive continuous improvement initiatives to enhance operational efficiency and effectiveness.
* Develop and implement innovative solutions to complex problems by integrating scientific research and practical experience.
* Implement research & development strategy
* Ensure compliance with FDA and other regulatory standards through rigorous application of scientific principles and best practices.
* Support R&D efforts and manage budgets for new drug development.
* Develop and implement cross-company, cross department project workflows.
* Assist direct reports with leadership advice, scientific acumen, and common sense solutions to various tasks.

**What Are Looking For:**

* **Strategic Vision:** Ability to see the big picture and align operations with the company’s long-term goals.
* **Operational Expertise:** Deep understanding of the company’s operations and the ability to optimize processes for efficiency and effectiveness.
* **Decision-Making Skills:** Strong analytical skills to make informed decisions quickly and effectively.
* **Communication:** Excellent verbal and written communication skills to articulate strategies and motivate teams.
* **Leadership and Team Building:** Ability to inspire and lead diverse teams, fostering a collaborative and high-performance culture.
* **Adaptability:** Flexibility to navigate and manage change in a dynamic business environment.
* **Problem-Solving:** Innovative approach to overcoming challenges and finding solutions.
* **Integrity and Ethics:** Commitment to ethical practices and maintaining high standards of integrity.
* **Customer Focus:** Prioritizing customer satisfaction and ensuring that operations align with customer needs and expectations.

**Leadership Ability is Required:**

The successful candidate will have demonstrated a proactive ability to lead individuals and teams to meet both strategic and tactical objectives by leveraging everyone’s expertise, scientific insights, and practical judgment.

**Qualifications:**

* Proven experience in a senior operational role within the pharmaceutical industry.
* Strong knowledge of FDA regulations and quality assurance processes.
* Proven leadership and strategic planning skills.
* Proven ability to manage multiple departments and drive operational excellence.

**Application Process:**

Interested candidates should submit their resume and cover letter detailing their qualifications and experience to: [employment.MPI@mcguff.com](employment.MPI%40mcguff.com)

**Additional Information:** For more information about our company, please visit our website [McGuff Family of Companies](https://www.bing.com/ck/a?!&&p=d806abd7a4b8852e928c2028f44a627d84566e6ab83b5cdbcd31ca0fcedf3c8cJmltdHM9MTczMDU5MjAwMA&ptn=3&ver=2&hsh=4&fclid=24a28235-37dc-6285-280f-971236b6635d&psq=mcguff+family+of+companies&u=a1aHR0cHM6Ly93d3cubWNndWZmLmNvbS9tY2d1ZmYtZmFtaWx5LW9mLWNvbXBhbmllcw&ntb=1)